

Shorewood High School PTSA Board Meeting Minutes

Group: Board of Directors
Date: September 12, 2017
Time: 7:00 pm
Place: Career Center

Notice of the meeting was given to those entitled to receive notice. Quorum was met.

Attachments: Agenda, Attendance Sheet, 8/1/17 Board Meeting Minutes, Reports

1. Call to Order

- a. The meeting was called to order at 7:01 pm.

2. Approval of Minutes

- a. The minutes from the 8/1/17 Board meeting were approved as submitted.

3. President's Report

- a. Some Principals coffees will be held before PTSA meetings, 6-7 PM. Check calendar for dates.
- b. Kate Beck from Movie Mama's asked for SW PTSA sponsorship (free use of auditorium) and promotion. Movie is "Angst" will be presented on October 22nd as a free screening w/donation as they have community sponsor to cover costs. YMCA will provide childcare, must pre-register. Board agreed to sponsored this event.
- c. The standing rules will be voted in the next meeting, in October at GM along with budget.

4. Principal's Report

- a. No Report

5. Financial Report

- a. Financial review was conducted on Aug. 8th. There were no specific recommendations. Report will be attached to these minutes.

6. Director Reports

- a. Vice President – Kim. Staff Appreciations dates have been set. See reports attached.
- b. Programs – Diana
 - i. Fall dates for SAT are being discussed now.
- c. Student Services – Carrie's report was read by Mary Hart (attached). Not a lot of participants (about 15) of the survey at BBQ night. Responses were about what was expected for source of information: website, Facebook, e-mail, etc...
- d. Communications – Mary Lynn and Kris McRee –First combined Boosters/PTSA newsletter went out. Still a work in progress, will continue to work with Boosters but both organizations may have some separate communication going out. Kris asked everyone to check out the website and send her any corrections.
- e. EQC – Kerry- requested labels from Janel for labeling mail prior to open house.
- f. Family Services – Works opened late this week because they didn't get all clothes over from Ridgecrest. Sept. 26th there will be a family orientation (at the Works?). Prom shop discussion (where to donate, etc.). Anyone can shop there, not based on need.
- g. Legislation – Suzanne
 - i. Tech Levy Year- voting on Feb. 2018. There is a district wide levy committee-not an official levy yet. Looking for volunteers to waive signs.
 - ii. Candidate forum set for Oct. 12. Will advertise in multiple forums. No Focus Day this year.
 - iii. Suzanne is working on update on state funding for next newsletter. .
- h. Membership – Krista
 - i. Needs help on Oct. 5th (Curriculum night) distributing and collecting bags
 - ii. Checking with Mr. Ballew regarding video shown on this night (Boosters, PTSA, EQC).

7. Unfinished/New Business

- a. PTA Avenue—Discussion ensued regarding purchasing the \$199 version of PTAvenue. Maya will try this version free for two months and will make recommendations on whether or not to purchase for treasurer use.
- b. Standing rules approval will be at GM.
- c. Marianne Stephens requested SW PTSA fund two request for supporting students after SW. Motion was made by Lori R., Mary L. seconded motion, all voted in favor. **“Line item 7F (After Shorewood) will be added pending GM approval. \$500 will be transferred from line item 12”**
- d. College Application workshop for rising seniors was also proposed by Marianne Stephens (see attached notes). This discussion was tabled for now. Marianne will prepare reports and a proposal in the future.
- e. Funding a Self Defense class was discussed. Suzanne G. motioned to sponsor and financially support this class. **“Add \$2500 to line item 6I (Student Success) to fund the self defense class”** All voted in favor.
- f. Lisa Surowiec requested SW PTSA help fund and support Forefront in schools program discussed at the last meeting. (Suicide prevention program through UW. SW and SC staff want to bring this program to their schools, waiting on decision from superintendent. 3 year cohort through UW. First year: Parents train parents, staff train staff. Second year: Teachers work with students who, in turn, work with other students. Third year: Bringing community together, having systems in place. Cost: \$12,500/school/yr.) SW PTSA agreed to support and help advertise this program to the community. Lots of discussion about the financial aspect of this. Lori R., motioned to **“Add line item 9J Suicide prevention and put \$2000 in this field. Also to encumber \$6000 for 3 years (\$2000/yr) to help fund this program at SW.”** All voted in favor.

The meeting was adjourned at 9:16 pm.

Recorded by:

Diana Ensenat, SWHS PTSA Secretary

Date Approved

Directors' Reports

LEGISLATION- SUZANNE G.

The Shoreline PTA Council is hosting a candidates forum to meet the candidates running for Shoreline School Board on Thursday, October 12 at 7 p.m. in the Shoreline Center's Mt. Rainier Room, [18560 1st Ave. NE.](#)

VICE PRESIDENT/STAFF APPRECIATION- KIM O.

Staff Appreciation dates are set for the year! Here is what I submitted for the newsletter; though it had to be edited down for space. Kind of a bummer as I also had some fun pictures from last year's events.

Save the Date for Shorewood PTSA Staff Appreciation 2017-2018 Events

Last school year, our generous parent community came together to show our appreciation at three events throughout the school year. The final meal, a BBQ in June, provided more than 100 hungry staff members with many tasty meat, vegetarian and vegan dishes.

We are lucky to have supportive and brilliant educators and administration that provide safety, communication, and academic knowledge to our community of diverse and amazing teenagers. Let's come together to show them how much we appreciate everything they do.

Please put the following events on your calendar for 2017-2018:

Monday, December 4th (non-student day) – Winter Solstice Breakfast

Friday, March 9th – St. Patrick's Day Lunch celebrating Classified Employees Week

Friday, June 8th – (non-student day) End of the Year BBQ Lunch

Not sure how can you help?

Donate food! The PTSA organizes the events but we rely on parent donations for the bulk of the food. Look for a PerfectPotluck.com donation link that will be published six weeks prior to each event.

Donate money! The PTSA has a small budget line to support Staff Appreciation but extra donations are handy to be able to fill last-minute needs. Be sure to note Staff Appreciation on your check made out to Shorewood PTSA.

Donate time! Set-up, serving and clean-up help are needed on the day of the event. The PerfectPotluck.com page will have an option to sign up for volunteer slots for day-of help.

Donate ideas! Are you interested in serving on the Staff Appreciation committee? Contact Kim Ostitis to learn more.

MEMBERSHIP- KRISTA

I just need to make sure we are set with manpower the afternoon of curriculum night to disperse collection bags, collecting that evening and then counting \$\$ the next day. That may be all I have for membership.

PROGRAMS- DIANA

SAT Prep dates are being finalized right now. Looking at three Sat. sessions, end of Oct, beginning of November. Frances Bigley will be joining me (and taking over this position).

MARIANNE STEPHEN'S REQUEST

I hope that you had a great summer. I have two Shorewood Career Center requests for PTSA that I hope you and the Board will consider. Though my requests are for defined purposes, I hope that the Career Center and PTSA will have a cooperative relationship with even more overlap and joint efforts than these discrete projects suggest. Basically, I would love to have PTSA's participation and support. There isn't any way I alone can serve Shorewood students, and the PTSA has been instrumental in having a vision and resources for the Career Center's mission, so it only makes sense to join forces to combine strengths.

First, the Career Center seeks funding for two field trips in October. There are also other field trips in the works later in the year for which Suzanne Monson (Shorecrest) and I will seek funding from the Shoreline Public Schools Foundation and a CTE Perkins Grant. (Just so you know that we are not only relying on Shorewood PTSA!) The other field trips are far enough away that we have time to pursue the other grant funds. The October field trips are too soon for these other channels.

The two field trips and the funding details are:

King County Construction Day October 12 ~ \$250

<https://constructionfoundation.org/wfdevo/construction-career-day>

Magnuson Park, Seattle

To my knowledge, we have never done anything like this, but we should! Construction in the Puget Sound area is not going to slow down anytime soon, and a wide range of jobs, with varying levels of training, available. This event is free and has a hands-on format. Our only cost is the bus. According to district bus cost guidelines, I estimate \$237.47, but we should regard it as about \$250 since one never knows the exact bus costs until after the trip. Incidentally, we would also need several chaperones since they ask for 1 chaperone for every 15 students. This of course is separate from the funding request.

National College Fair October 27 ~ \$225

<https://www.nacacfairs.org/attend/national-college-fairs/seattle-national-college-fair/>

Washington State Convention Center, Seattle

Shorewood has not taken students to the fair for a couple of years; when it falls on the day of the Homecoming Assembly, a field trip is not possible. This year, I would love to take a busload of students down for the Friday morning session of the fair. Cost would be bus only, estimated to be \$200.39. Regard amount as \$225. We would need a few chaperones.

If PTSA cannot provide funding, we would probably not take the Construction Field Trip, and would charge students (those who can pay) for the College Fair Field Trip.

My second request is more long-term, so there is plenty of time to consider it. This past summer, I offered College Application Workshops for Rising Seniors. More than 80 seniors took advantage of the opportunity, about double the number we estimated. The workshops were free—the school district cannot pay me for the time—so I am comping some of the time and simply not counting the days that go over the allowable #. I am wondering if the PTSA would sponsor the workshops like it does the SAT Prep Class. Basically, we would charge a nominal fee for those who can pay, the PTSA would help collect funds and I would be paid some flat fee for each week of workshops (this past summer there were three weeks, each with both morning and afternoon sessions). Though I prefer field trips to be free, hence the funding request above, I am wondering if a workshop fee would help with one problem we had this summer: a few students never showed up at all. Nearly 90 were signed up, so I publicized that the workshops were full, and I never heard from the ones who did not show up. If families had even a small investment, perhaps they would be more apt to keep the commitment, or to let me know that they cannot make it.

Basically, PTSA would probably end up taking in more than it puts out by sponsoring the workshops. And, doing the workshops does not only benefit the students in the workshop. I anticipate that having more than 80 students well-aware of the process and able to help their peers will make a difference in the entire college application season, and perhaps even the senior year. Presumably, I and the counselors will be more able to serve the needs of more seniors, since more are starting senior year knowing what they are doing.

Is there any chance that you would have time the end of next week, during the first week of school, to meet and go over these? I have kept my days mostly free of appointments that first week, so please name a couple of possibilities. Or perhaps you already have enough information for now. Either way works for me. I will be out of town August 29-September 2 taking my daughter to college. (The timing isn't great, but it is what it is!) I will look at my email on the 3rd and be back to school on Tuesday, the day before classes start.

Many thanks for your patience with my long email.

— Marianne