



## Shorewood High School PTSA 6.12.105 Meeting Agenda

Group: General Membership  
Date: October 4, 2018  
Time: 6:30 pm  
Place: SWHS Gym

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- I. Call to Order
  - a. Welcome and introduction of PTSA Board Members
- II. Approval of Minutes from 5/1/17 General Membership Meeting
- III. Approval of September 2018 Financial Statement
- IV. New Business
  - 2018/2019 Standing Rules
  - 2018/2019 Goals
    - Seeking volunteers for PTSA Academic Support Task Force
  - 2018/2019 Budget
- V. Brief Committee Updates
  - a. Staff Appreciation Dates
    - Friday, December 14, 7-10am
    - Friday, March 15th, 11am-1pm
    - Monday, June 3rd (non-student day), 11am-1pm
  - b. Legislative Survey – open through Monday, October 8  
<https://www.esurveyspro.com/Survey.aspx?id=f9b7c938-406a-4c06-ba71-ca3815a50562>
  - c. Homecoming snacks help requested  
<https://m.signupgenius.com/#!/showSignUp/10c0e4eada72ca7ff2-homecoming>
  - d. Forefront parent suicide prevention presentation will be October 25, 6:30-8:00 pm at Shorecrest HS in the Commons



**Shorewood High School PTSA 6.12.105**  
**2018-2019 Board of Directors**  
[www.shorewoodptsa.com](http://www.shorewoodptsa.com)

<b>Position</b>	<b>Name</b>	<b>Email</b>
President	Kim Ostitis	president@shorewoodptsa.com
Vice President	Shannon McMaster	vicepresident@shorewoodptsa.com
Treasurer	Maya Lu	treasurer@shorewoodptsa.com
Secretary	Debbie Olhoeft	secretary@shorewoodptsa.com
Legislative Co-Chair	Isabel Jones	legislation@shorewoodptsa.com
Legislative Co-Chair	Ariya Gozlo	legislation@shorewoodptsa.com
Membership Chair	Krista Keller	membership@shorewoodptsa.com
Family Services Chair	Carrie Campbell	familyservices@shorewoodptsa.com
EQC Chair	Kerry Petit	eqc@shorewoodptsa.com
Communications Chair	Mary Lynn Antush	communications@shorewoodptsa.com
Webmaster	Suzanne Gugger	webmaster@shorewoodptsa.com
Volunteer E-Coordinator	Reiko Shigemoto	volunteer@shorewoodptsa.com
Reflections	Sayuri Gould	reflections@shorewoodptsa.com
Suicide Prevention Chair	Lori Ramsay	savelives@shorewoodptsa.com
Student Services Director	OPEN	
Programs Director	OPEN	



## Shorewood High School PTSA 6.12.105 Meeting Minutes

Group: General Membership  
Date: May 1, 2018  
Time: 7:00 pm  
Place: SWHS Library

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Call to Order at 7:06 PM.

New business- Mindfulness mini-retreat for teens. Linette Bixby presented this as a community resource for teens. Flyer attached to minutes.

Financial Report- Income less than \$8,000, expenses less than \$10,000 for the year. Not as bad as originally predicted since expenses were also low this year.

Principal's Report: Seniors- In May senior projects are due, community service hours being met. Testing- AP tests will take place May 7<sup>th</sup>-18<sup>th</sup>; Grade 10 SBAC tests coming up in June. Orchestra and Choir both returned from NYC trip. Prom is on June 2<sup>nd</sup>. School board has framed next year's calendar with Wednesdays being an early release day. Weekly schedule will be Monday and Thursday (odd), Wednesday (all classes), Tuesday and Friday (even). Britt Harris asked that parents spread the word that this decision was part of a three year process.

### Director's Report:

**Kim**- next staff appreciation day will be June 8<sup>th</sup> on a non-student day. Council recognition dinner was wonderful. Thanks to all that helped and attended. May 21<sup>st</sup> is dessert training for incoming PTSA officers. May 17<sup>th</sup> is the superintendent's coffee.

The Works will be relocated to the Shoreline Center with move occurring in early June. They are looking for donations of socks and underwear but otherwise trying to reduce inventory so please no new donations until after the move. The Shoreline PTA Council office will also relocate within the Shoreline Center.

**Mary Lynn**- last newsletter of the year in June will include date for back to school BBQ. PTSA is looking for a new webmaster.

**Carrie**- Volunteers needed for The Works on May 16<sup>th</sup>. Prom Shop is also looking for donations.

### President's Report:

Movie mamma's last showing was not well attended, only \$85 in revenue.

\*Approval of interim 2018-19 budget- Mary Lynn motioned, Krista seconded, all voted in favor. MOTION APPROVED

\*Nominating committee presented slate of 2018-19 officers: President Kim Ositis, VP Shannon McMasters, Treasurer Maya Lu, Secretary Debbie Olhoeft. Shannon motioned to approve the slate, motion seconded by Debbie, all voted in favor. MOTION APPROVED

\* New check signers for 2018-19 will be Shannon McMasters, Kim Ositis and Maya Lu. Diana Ensenat and Mary Hart will be removed as check signers from SW PTSA account. Krista Keller motioned, Mary Lynn seconded motion, all voted in favor. MOTION APPROVED

Forefront for Schools board position- The need for a contact person for the Forefront for Schools on the board was discussed. Standing Rules would need to be amended and another director position would need to be created or

maybe can be a sub-chair position under Parent education. The term liaison was also suggested. Discussion will be tabled until next meeting (2018-19 school year).

Forefront for Schools—June 30<sup>th</sup> is the deadline to get second payment for this program. We currently have \$5,000 raised. Need to raise \$47,000 for the next two years. Letters and e-mails are being sent to the community and parents at the high school requesting donations.

Announcements:

Senior photos will be in June again. Freshman day and back to school BBQ will be on Aug. 27<sup>th</sup>, LINK Orientation day is Aug. 28<sup>th</sup>.

Prom guest pass- new process, all information submitted online

Meeting adjourned at 7:54 PM

Minutes taken by secretary Diana Ensenat

12:09 AM  
10/02/18  
Accrual Basis

**SHOREWOOD HIGH SCHOOL PTSA 6.12.105**  
**Balance Sheet**  
As of September 30, 2018

	<u>Sep 30, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Key Bank - Checking Account	15,342
PayPal	6,328
Total Checking/Savings	<u>21,670</u>
Total Current Assets	<u>21,670</u>
<b>TOTAL ASSETS</b>	<b><u>21,670</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Balance Equity	22,268
Unrestricted Net Assets	-5,582
Net Income	4,983
Total Equity	<u>21,670</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>21,670</u></b>

## SHOREWOOD HIGH SCHOOL PTSA 6.12.105

## Profit &amp; Loss Budget vs. Actual

July through September 2018

	Jul - Sep 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>01. Membership</b>			
A. PTSA Membership	1,800	4,000	-2,200
<b>Total 01. Membership</b>	1,800	4,000	-2,200
<b>02. EQC(Enrichmnt f/Qlty Clsrn)</b>			
A. EQC Income	760	7,000	-6,240
<b>Total 02. EQC(Enrichmnt f/Qlty Clsrn)</b>	760	7,000	-6,240
<b>03. Fundraising</b>			
A. Pass the Hat	4,175	13,000	-8,825
B. Sponsors	0	650	-650
C. Invest Ed	0	0	0
D. SW Experience (incl yr book)	0	1,000	-1,000
E. Other Fundraising	27		
<b>Total 03. Fundraising</b>	4,202	14,650	-10,448
<b>04. SAT Prep</b>	0	8,500	-8,500
<b>06. PTSA Movie&amp;Discussion Night</b>	0	1,500	-1,500
<b>07. Other Income</b>			
B. Interest Income	0	3	-3
C. Rebates	58	100	-42
D. Back to Sch BBQ - fr Exps 6B	600		
<b>Total 07. Other Income</b>	658	103	555
<b>Total Income</b>	7,420	35,753	-28,333
<b>Expense</b>			
<b>01. Membership Expenses</b>			
A. Council/State/Nat'l Fees	437	5,000	-4,563
B. Outstanding Local Unit	0	5	-5
C. Printing/Administrative	122	650	-528
D. Bulk Mail (Pd to Booster)	0	575	-575
E. Online Fees-Paypl,PTH,EQC,Bk	184	800	-616
<b>Total 01. Membership Expenses</b>	743	7,030	-6,287
<b>02. EQC Expenses</b>			
A. EQC Grants	0	8,000	-8,000
B. EQC Exps	0	2,150	-2,150
C. Bulk Mail (Pd to Boosters)	0	0	0
<b>Total 02. EQC Expenses</b>	0	10,150	-10,150
<b>03. Administrative</b>			
A. Bulk Mail Permit (1/2Boostr)	0	0	0
B. Charitable Org Fees	0	40	-40
D. Nonprofit Corp Renewal	10	70	-60
E. Insurance (annually-fall)	0	280	-280
F. Supplies/Printing	0	150	-150
G. Website	0	200	-200
H. Tax Prep	0	0	0
<b>Total 03. Administrative</b>	10	740	-730
<b>04. Leadership Support</b>			
A. State PTA Convention	0	400	-400
B. Workshop/Conferences 1 @\$40	0	0	0
C. PTA Council Awards Banquet	0	300	-300
D. SW PTA Recognition Event	0	200	-200
E. PTA Awards (State Recognitn)	0	210	-210
<b>Total 04. Leadership Support</b>	0	1,110	-1,110
<b>05. Legislative/Advocacy</b>			
A. Legislative Assembly	0	360	-360
C. Levy/Bond	0	300	-300
<b>Total 05. Legislative/Advocacy</b>	0	660	-660

## SHOREWOOD HIGH SCHOOL PTSA 6.12.105

## Profit &amp; Loss Budget vs. Actual

10/02/18

July through September 2018

Accrual Basis

	Jul - Sep 18	Budget	\$ Over Budget
<b>06. SW Family &amp; Staff Resources</b>			
A. Diversity/World Night	0	25	-25
B. Back to Sch BBQ - fr incm 3B	1,626	2,000	-374
C. Staff Appreciation	0	400	-400
D. Staff/Program Grants	0	500	-500
E. Senior Spree Scholarships	0	500	-500
F. Parent Education	0	200	-200
G. Holiday Food Drive Party	0	25	-25
H. Lattes for Letters	0	250	-250
I. Student Success	0	1,000	-1,000
<b>Total 06. SW Family &amp; Staff Resources</b>	<b>1,626</b>	<b>4,900</b>	<b>-3,274</b>
<b>07. Academic Support</b>			
A. Summer School	0	1,300	-1,300
B. HW Club-Ext Day Intervention	0	5,000	-5,000
C. AP Prep-Adv Acadmc Achievmt	0	1,500	-1,500
D. SWHS at Risk-Invst 50%match	0	2,000	-2,000
E. Reflections	0	25	-25
F. Career Center Support	0	500	-500
<b>Total 07. Academic Support</b>	<b>0</b>	<b>10,325</b>	<b>-10,325</b>
<b>08. Basic Need Support</b>			
A. Nurse Snacks	0	150	-150
B. HW Club Snacks	0	500	-500
C. LINK Leader Snacks	0	500	-500
D. Ambassadors Club	0	150	-150
E. Hunger Intervention	0	500	-500
F. Basic Non Food Items	0	100	-100
<b>Total 08. Basic Need Support</b>	<b>0</b>	<b>1,900</b>	<b>-1,900</b>
<b>09. Community Donations</b>			
A. Student Scholarship-Senior	0	1,000	-1,000
B. The Works - SPTA Council	0	250	-250
C. Student Scholarships-SPTA C	0	100	-100
D. Teen Gift Drive - SPTA C	0	300	-300
E. Holiday Food Drive - SPTA C	0	100	-100
F. Shoreline / LPF Arts Council	0	25	-25
G. Shoreline Historical Museum	0	50	-50
H. Dale Turner YMCA	0	25	-25
I. Shoreline Teen Program	0	25	-25
J. Suicide Preventn Prg 2of 3yr	0	2,000	-2,000
<b>Total 09. Community Donations</b>	<b>0</b>	<b>3,875</b>	<b>-3,875</b>
<b>10. SAT Prep Exps</b>	<b>0</b>	<b>8,300</b>	<b>-8,300</b>
<b>12. PTSA Movie &amp; Discssion Nght</b>	<b>0</b>	<b>300</b>	<b>-300</b>
<b>13. Other Expenses</b>			
Prev Yr Expenses - WPTA Fees	57		
SW Experience	0	1,000	-1,000
<b>Total 13. Other Expenses</b>	<b>57</b>	<b>1,000</b>	<b>-943</b>
<b>Total Expense</b>	<b>2,437</b>	<b>50,290</b>	<b>-47,853</b>
<b>Net Ordinary Income</b>	<b>4,983</b>	<b>-14,537</b>	<b>19,520</b>
<b>Net Income</b>	<b>4,983</b>	<b>-14,537</b>	<b>19,520</b>



**Shorewood High School PTSA 6.12.105  
2018/2019 Goals**

**Mission: Shorewood PTSA provides academic enrichment and advocacy for the Shorewood Community.**

<b>Description</b>	<b>Goal</b>
Membership	360 members (20% increase from 17-18)
Pass the Hat Donations	\$14,000.00
EQC Donations	\$8,000.00

<b>Goal Area</b>	<b>2018-19 Task</b>
Provide academic enrichment and support for students.	Establish a short-term PTSA Academic Support Task Force to evaluate the academic support budget items that the PTSA currently funds and make recommendations to the Board of Directors.
Advocate for all students and families in the Shorewood High School community.	Host a Forefront suicide prevention family information night.
Be a resource for parents so they can be more connected to life at Shorewood.	Encourage the creation of a parent-focused Facebook page for the Shorewood community and boost content on the Shorewood PTSA Facebook page.
Provide support for the Shorewood and Shoreline communities.	Build new partnerships with the Boosters Club.
Provide resources for staff and facilitate positive, fun opportunities for involvement at Shorewood.	Host three meals and look for additional opportunities for staff appreciation events.
Ensure business continuity and future financial stability.	Create centralized cloud file repository to house new job descriptions, password/login spreadsheet, etc.



## **Standing Rules for Shorewood High School PTSA 6.12.105 2018-19**

The name of this PTSA local unit is Shorewood High School PTSA 6.12.105.

This PTSA serves the Shorewood High School community which includes the residences and businesses in the Shorewood High School enrollment area.

The Shorewood High School PTSA shall be governed by and conform to the Bylaws for Local Units of the Washington Congress of Parents and Teachers.

### **WSPTA Standards of Affiliation Agreement**

Per the Washington State PTA Uniform Bylaws, we will annually review, complete, sign, and submit the WSPTA Standards of Affiliation Agreement by the required deadline.

### **Corporate Status**

The PTSA's corporate status must be renewed annually with the Washington State Secretary of State's office by filing an Annual Incorporation Report no later than December 20. The Unit's incorporation number is 2-295415-0. The Federal Employer Identification Number (EIN) issued by the Internal Revenue Service (IRS) is held by the Treasurer.

### **Charitable Solicitations**

This PTSA is registered under the Charitable Solicitations Act, registration number SHO-P88-320. The Treasurer is responsible for filing the annual registration renewal by May 31 to avoid penalties.

### **Tax Exempt Status**

This PTSA was granted tax exempt status under Section c3 of the Internal Revenue Code on August 3, 1994. A copy of the Letter of Determination is available from the Treasurer.

### **Tax Returns**

The Treasurer is responsible for filing the appropriate Federal tax return 990 or 990EZ or Form 990-N prior to November 15 and providing a copy to the Board of Directors no later than November 1. Copies of the current and past year's returns are located in the Legal Documents Binder maintained by the Treasurer.

### **Registered Agent**

The Shorewood High School PTSA has designated the Washington State PTA as its registered agent with the Washington Secretary of State's Office, the Washington Department of Revenue, and the United States Internal Revenue Service. Copies of the signed documents making such designation are available in the Legal Documents Binder maintained by the Treasurer.

### **Membership**

Membership at this PTSA shall be available to all people without discrimination. Membership is open to all parents, teachers, staff, grandparents, guardians, students, community members and any other persons that support and encourage the purpose of this PTSA.

The membership service fees for this PTSA, which include local, council, state and national fees, shall be **\$15.00** per person or **\$25.00** for two (2) people. All paid members have a voice and vote at Shorewood High School PTSA general membership meetings.

### **Elected Officers**

The elected officers of this PTSA shall be President, Vice President, Secretary and Treasurer. Any elected position may be held jointly by two (2) people, with the exception of Treasurer. Each co-position shall be entitled to one (1) vote per position at a Board of Directors' meeting.

### **Training**

Our PTSA will comply with the training requirements necessary to remain in good standing, as specified in the most current WSPTA Uniform Bylaws.

### **Elections**

Voting for officers or nominating committee positions may take place at a meeting or by electronic transmission. Voting by electronic means is only acceptable if deemed absolutely necessary; in person voting is preferred. If voting takes place by electronic transmission, the name of each candidate is to be contained in the notice of the meeting and any vote cast must be received within the time frame identified in the notice of the meeting.

### **Board of Directors**

The Board of Directors of the PTSA shall consist of the elected officers and the Directors of the following committees: Communications, EQC, Legislation, Membership, Family Services, and Student Services. This PTSA's Board of Directors will meet monthly on a date and time to be determined by the President(s) and Principal, with approval by the Board. Quorum shall be a majority of the Board. Any member of the Board who is absent for three consecutive meetings without excuse may have his/her position declared vacant.

### **General Membership Meetings**

The Unit shall hold at least three (3) general membership meetings a year, to adopt the budget and approve the Standing Rules and Goals, elect a Nominating Committee, and elect officers by April 30. Absentee, proxy or mailing ballots are prohibited. A quorum at a general membership meeting shall be no less than 10 (ten) members of the general membership.

### **Budget Approval**

This PTSA shall approve its annual operating budget in the spring of each year. The Board of Directors has authority to reallocate funds budgeted for one purpose to another purpose by a two-thirds vote.

### **Legal Documents**

The Treasurer and Secretary are responsible for maintaining the Legal Documents Notebook and its backup. This binder contains original copies of the annual renewal of the incorporation status and the Charitable Solicitations document. The Secretary shall maintain a complete backup copy.

### **Financial Reviews**

The PTSA may conduct a financial review of its books and records midyear of each year in addition to the required financial review at the close of the fiscal year. A financial review committee, minimum of three (3) members appointed by the President, will perform this review. The committee may not include the Treasurer or any person authorized to sign on the PTSA bank accounts for the period that is being reviewed or any individuals living in their households.

### **Bank Accounts**

The PTSA shall maintain a bank account in a financial institution as determined by the Board of Directors. Any such account shall require the signatures of at least two (2) elected officers to make a withdrawal. The Board of Directors shall determine which officers shall have signing authority on the PTSA bank account.

The PTSA's monthly bank account statements shall be provided unopened to a person appointed by the Board of Directors. Such person will be appointed by the Board at the beginning of the fiscal year, and shall not be a signer on the account. The reviewer shall promptly report any concerns or discrepancies identified in the review to the Executive Committee. If there are no concerns or apparent discrepancies, the reviewer shall initial and date the account statements and provide them to the Treasurer.

### **Finances**

All reimbursement requests for authorized expenses must include a receipt and be submitted to the Treasurer within 60 days of purchase. All requests for reimbursement must be received by June 15 or they will be considered a donation to the PTSA.

Should the PTSA receive an NSF check, a service fee in the amount of \$25 will be charged in addition to any fees imposed by the PTSA's bank. If the NSF check or checks are not paid for by June 1 or three (3) NSF checks, then the PTSA will not accept any check from this individual in the future.

### **Recognition of Individual Volunteers with Washington State PTA Awards**

One or more Golden Acorn, Outstanding Educator, and Outstanding Advocate Awards may be presented annually to an outstanding nominee. A committee appointed by the President shall select the recipient(s). The committee shall determine the number of recipients.

### **Voting Delegates to Council**

This PTSA is a member of the Shoreline Council and has one vote on Council business. The President shall be the voting delegate, but shall also submit to the Council the names and positions of the two (2) alternate delegates, as determined by the Board of Directors.

### **Vote for Region Director**

The vote of this PTSA for the position of Washington State PTA Region Director shall be determined by the Board of Directors.

### **Voting Delegates to State PTA Convention**

Shorewood High School PTSA will send as many voting delegates and as many visiting delegates to the WSPTA convention as the budgeted amount for convention can support. All delegates for the WSPTA convention shall be approved by the Board of Directors. Registration and any preapproved expenses shall be paid for by Shorewood High School PTSA. Person attending convention paid for by the unit will disseminate information obtained as a report back to the Board of Directors. Voting delegates shall be allowed to vote their conscience.

### **Voting Delegates to State PTA Legislative Assembly**

The Shorewood High School PTSA will send as many voting delegates and as many visiting delegates to the WSPTA Legislative Assembly that the budgeted amount will sustain. Registration and any preapproved expenses shall be paid for by the Shorewood High School PTSA. The Legislative Director will be one of the voting delegates representing the PTSA at the Legislative Assembly. Voting delegates shall be allowed to vote their conscience.

**SHOREWOOD HIGH SCHOOL PTSA**  
**Preliminary**  
**Budget Plan**  
**2018 / 2019**

	<b>2017/2018 Budget</b>	<b>Actual Jul '17 - Jun 18</b>	<b>2018/2019 Budget updated 10/03/2018</b>	<b>+/- Prelim. Budget 2018/2019 vs Budget 2017/2018</b>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>01. Membership</b>				
A. PTSA Membership	4,300	3,985	4,000	-300
<b>Total 01. Membership</b>	<u>4,300</u>	<u>3,985</u>	<u>4,000</u>	<u>-315</u>
<b>02. EQC(Enrichmnt f/Qlty Clsrn)</b>				
A. EQC Income	11,000	6,304	7,000	-4,000
B. Unspent Prior Yr EQC Grant \$		1,488		
<b>Total 02. EQC(Enrichmnt f/Qlty Clsrn)</b>	<u>11,000</u>	<u>7,792</u>	<u>7,000</u>	<u>-4,000</u>
<b>03. Fundraising</b>				
A. Pass the Hat	14,000	11,454	13,000	-1,000
B. Sponsors	600	650	650	50
C. Invest Ed	600	0	0	-600
D. SW Experience (incl yr book)	1,000	635	1,000	0
E. Other Fundraising		896		
<b>Total 03. Fundraising</b>	<u>16,200</u>	<u>13,635</u>	<u>14,650</u>	<u>-1,550</u>
<b>04. SAT Prep 68 Students</b>	11,500	7,207	8,500	-3,000
<b>06. PTSA Movie&amp;Discussion Night</b>	1,500	1,580	1,500	0
<b>07. Other Income</b>				
A. Unspent prior yr PTSA Grant\$		1,735		
B. Interest Income	3	11	3	0
C. Rebates	100	260	100	0
<b>Total 07. Other Income</b>	<u>103</u>	<u>2,006</u>	<u>103</u>	<u>0</u>
<b>Total Income</b>	44,603	36,204	35,753	-8,850
<b>Expense</b>				
<b>01. Membership Expenses</b>				
A. Council/State/Nat'l Fees	5,000	2,898	5,000	0
B. Outstanding Local Unit	5	0	5	0
C. Printing/Administrative	650	221	650	0
D. Bulk Mail (Pd to Booster)	220	575	575	355
E. Online Fees-Paypl,PTH,EQC,Bk	800	520	800	0
<b>Total 01. Membership Expenses</b>	<u>6,675</u>	<u>4,214</u>	<u>7,030</u>	<u>355</u>
<b>02. EQC Expenses</b>				
A. EQC Grants	8,825	7,693	8,000	-825
B. EQC Exps	2,000	2,136	2,150	150
C. Bulk Mail (Pd to Boosters)	220	0	0	-220
<b>Total 02. EQC Expenses</b>	<u>11,045</u>	<u>9,829</u>	<u>10,150</u>	<u>-895</u>
<b>03. Administrative</b>				

**SHOREWOOD HIGH SCHOOL PTSA**  
**Preliminary**  
**Budget Plan**  
**2018 / 2019**

	2017/2018 Budget	Actual Jul '17 - Jun 18	2018/2019 Budget updated 10/03/2018	+/- Prelim. Budget 2018/2019 vs Budget 2017/2018
<b>A. Bulk Mail Permit (1/2Boostr)</b>	250	0	0	-250
<b>B. Charitable Org Fees</b>	40	0	40	0
<b>D. Nonprofit Corp Renewal</b>	10	70	70	60
<b>E. Insurance (annually-fall)</b>	280	280	280	0
<b>F. Supplies/Printing</b>	150	0	150	0
<b>G. Website</b>	200	156	200	0
<b>H. Tax Prep</b>	400	0	0	-400
<b>Total 03. Administrative</b>	<b>1,330</b>	<b>506</b>	<b>740</b>	<b>-590</b>
<b>04. Leadership Support</b>				
<b>A. State PTA Convention</b>	400	316	400	0
<b>B. Workshop/Conferences 1 @\$40</b>	0	0	0	0
<b>C. PTA Council Awards Banquet</b>	300	300	300	0
<b>D. SW PTA Recognition Event</b>	200	186	200	0
<b>E. PTA Awards (State Recognitn)</b>	210	0	210	0
<b>Total 04. Leadership Support</b>	<b>1,110</b>	<b>802</b>	<b>1,110</b>	<b>0</b>
<b>05. Legislative/Advocacy</b>				
<b>A. Legislative Assembly</b>	230	352	360	130
<b>B. Focus Day</b>	0	0	0	0
<b>C. Levy/Bond</b>	300	300	300	0
<b>Total 05. Legislative/Advocacy</b>	<b>530</b>	<b>652</b>	<b>660</b>	<b>130</b>
<b>06. SW Family &amp; Staff Resources</b>				
<b>A. Diversity/World Night</b>	25	0	25	0
<b>B. Back to Sch BBQ - fr incm 3B</b>	600	1,923	2,000	1,400
<b>C. Staff Appreciation</b>	400	382	400	0
<b>D. Staff/Program Grants</b>	500	0	500	0
<b>E. Senior Spree Scholarships</b>	500	0	500	0
<b>F. Parent Education</b>	200	0	200	0
<b>G. Holiday Food Drive Party</b>	25	0	25	0
<b>H. Lattes for Letters</b>	250	164	250	0
<b>I. Student Success</b>	2,500	680	1,000	-1,500
<b>Total 06. SW Family &amp; Staff Resources</b>	<b>5,000</b>	<b>3,149</b>	<b>4,900</b>	<b>-100</b>
<b>07. Academic Support</b>				
<b>A. Summer School</b>	1,300	0	1,300	0
<b>B. HW Club-Ext Day Intervention</b>	5,000	5,000	5,000	0
<b>C. AP Prep-Adv Acadmc Achievmnt</b>	1,500	1,500	1,500	0
<b>D. SWHS at Risk-Invst 50%match</b>	2,000	2,000	2,000	0
<b>E. Reflections</b>	25	0	25	0
<b>F. After SWHS</b>	500	500	500	0
<b>Total 07. Academic Support</b>	<b>10,325</b>	<b>9,000</b>	<b>10,325</b>	<b>0</b>

**SHOREWOOD HIGH SCHOOL PTSA**  
**Preliminary**  
**Budget Plan**  
**2018 / 2019**

	<b>2017/2018 Budget</b>	<b>Actual Jul '17 - Jun 18</b>	<b>2018/2019 Budget updated 10/03/2018</b>	<b>+/- Prelim. Budget 2018/2019 vs Budget 2017/2018</b>
<b>08. Basic Need Support</b>				
A. Nurse Snacks	150	111	150	0
B. HW Club Snacks	500	500	500	0
C. LINK Leader Snacks	500	0	500	0
D. Ambassadors Club	150	141	150	0
E. Hunger Intervention	500	209	800	300
F. Basic Non Food Items	100	90	100	0
<b>Total 08. Basic Need Support</b>	<b>1,900</b>	<b>1,051</b>	<b>2,200</b>	<b>300</b>
<b>09. Community Donations</b>				
A. Student Scholarship-Senior	1,000	0	1,000	0
B. The Works - SPTA Council	250	250	250	0
C. Student Scholarships-SPTA C	100	0	100	0
D. Teen Gift Drive - SPTA C	300	0	300	0
E. Holiday Food Drive - SPTA C	100	0	100	0
F. Shoreline / LPF Arts Council	25	0	25	0
G. Shoreline Historical Museum	50	50	50	0
H. Dale Turner YMCA	25	0	25	0
I. Shoreline Teen Program	25	0	25	0
J. Suicide Preventn Prg 2 of 3yr	2,000	2,039	2,000	0
<b>Total 09. Community Donations</b>	<b>3,875</b>	<b>2,339</b>	<b>3,875</b>	<b>0</b>
10. SAT Prep Exps	8,300	6,551	8,300	0
11. ACT Prep Expns	0	0	0	0
12. PTSA Movie & Discssion Nght	300	960	300	0
13. Other Expenses				
SW Experi-Unused Funds Prior Yr		1,735		
SW Experience		1,000	1,000	
Unclear check fr FY 2016-2017		0		
<b>Total 13. Other Expenses</b>		<b>2,735</b>		
<b>Total Expense</b>	<b>50,390</b>	<b>41,786</b>	<b>49,590</b>	<b>-800</b>
<b>Net Ordinary Income</b>	<b>-5,787</b>	<b>-5,582</b>	<b>-13,837</b>	<b>-8,050</b>
<b>Net Income</b>	<b>-5,787</b>	<b>-5,582</b>	<b>-13,837</b>	<b>-8,050</b>
<b>Carry Over Prev Yr (Estimate)</b>	<b>22000</b>		<b>18,000</b>	
<b>TOTAL NET INCOME</b>	<b>16,213</b>		<b>4,163</b>	