

**Shorewood High School
PTSA Board
Meeting Minutes**

Group: Board Meeting
Date: 08/03/2015
Time: 7 pm
Location: Patty Sanders' Home

Notice of the meeting was given to those entitled to receive notice. Quorum was met.

Attachments: Agenda, Attendance Sheet, Minutes from 6/9/15 meeting, Financial Report 2015-2016, Financial Review 07/2015, 2015-2016 Final Proposed Budget, Membership Form 2015-2016, Bag Label, Goals 2014-2015, Standing Rules 2014-2015

1. Call to Order

- a. The meeting was called to order at 7:20 pm.

2. Approval of Minutes

- a. The minutes from the 6/9/15 Board meeting were approved as submitted.

3. 2014-2015 Standing Rules Document Review

- a. Motion the following item:
 - i. Recommend adding Program Director to the Standing Rules section to be voted on at the next General Membership meeting scheduled for 10/6/15.
- b. Moved by Lisa S.; seconded; all in favor.

4. Goals Document Review

- a. Motion the following items:
 - i. Amend the Mission Statement to be "for the Shorewood Community".
 - ii. Increase the Membership goal to 490.
 - iii. Remove "Tutoring Program" from the 1st goal.
- b. These will be voted on at the next General Membership meeting scheduled for 10/6/15.
- c. Moved by Wendy Z; seconded; all in favor

5. Financial Review 07/2015 Checklist Review

- a. Bank statements will be mailed to Patty S.
- b. Craig Y., Lisa S. and Reiko S. will be the signers on the bank account and will coordinate a visit in August to the Wells Fargo branch in Edmonds to update the accounts.

6. Financial Report 2015-2016

- a. No updates for August. Will review at next Board meeting on 9/1/15.

7. 2015-2016 Final Proposed Budget Review

- a. Recommend adding a line item B under the category of "Fundraising" called "Sponsors" to represent potential future sponsor donations. Add \$600.00 for this line item under the "Budget" column.
- b. Recommend adding a line item C under category of "Fundraising" called "Other". Add \$0.00 for this line item under the "Budget" column.
- c. Regarding line item 4A under "Income": change to \$0.00.
- d. Regarding line item 6B: Verbiage change to "with -% reimb from Boosters for this year" and increase amount to \$600.00 from \$400.00,
- e. Regarding line item 7G under "Expense": change to \$6,240.00.
- f. Regarding line item 9A under "Expense": Brian will discuss with Principle Dunbar at their meeting on 8/10.

8. President's Report

- a. Meeting with Principle Dunbar Monday, 8/10 to review and go over the calendar to build it out for the school year. He will send it to Julie when complete so it can be put up on the website. Will also review the Council website as they have their calendar up already for region events that can be included.

- b. Back to School BBQ – Megan Shea with ABC Drive will be sponsoring the BBQ by donating \$600.00. Brian will coordinate with her to have a place to put flyers and brochures advertising her business.
- c. Open Positions: History Night, Nominating Committee, PTA Awards, Financial Review

Next meeting: Tuesday, 9/1/15 at 7:00PM in the SWHS Career Center

The meeting was adjourned at 9:00 pm.

Recorded by:

Reiko Shigemoto, SWHS PTSA Secretary

Date Approved